

## **GDPR and Cookie Policy**

### **Privacy Policy**

Marmara.gov.tr website is owned by Marmara Municipalities Union and your information security as visitors of this address is of great importance for Marmara Municipalities Union. This text has been drafted to inform you about information security.

You can visit our website as often as you wish without sharing your personal information. During your visit to our website, your personal information is collected by us only within your knowledge. Your personal information recorded by us with your knowledge is protected by Marmara Municipalities Union. Your name and surname, your postal address, date of birth, gender, telephone and fax number, e-mail address, etc... are recorded when you provide those on our website. The IP addresses of users who have registered and shared their information are used to identify users in a general way and to collect comprehensive demographic information. This information is evaluated and analyzed so that we can serve you better; it is not shared with other institutions other than Marmara Municipalities Union including our affiliates or the institutions we cooperate with. We remind you that you should not share your password that you use on our website with anyone for your information security, and not to write it down anywhere.

We can obtain information about the users and the usage of marmara.gov.tr by using a technical communication file (cookie) on our website. However, users can change their browser settings so that such technical communication file is not sent or a warning is given when the technical communication file is sent.

Marmara Municipalities Union undertakes to keep personal data strictly private and confidential, to treat it as a confidentiality obligation, to ensure and maintain confidentiality, to take all necessary measures and show due diligence to prevent the unauthorized use of all or any part of confidential data in the public domain or disclosure of such data to third parties. MMU will not have any responsibility in case the confidential information is damaged as a result of attacks on marmara.gov.tr website and the system or obtained by third parties despite the fact that MMU has taken the necessary information security measures.

We can give links to other websites that are not operated by the Marmara Municipalities Union on our website. If you visit any of these websites, the privacy and other policies of that site will apply. We hereby disclose that we are not responsible for the policies and practices of other companies.

### **Cookie Policy**

Our Cookie Policy is a part of our Privacy Policy.

#### **What is a Cookie?**

Like most websites, we use cookies to provide you with a better, faster and safer experience. A cookie is a small text file stored on your device (computer, mobile

phone, tablet, etc.) when you visit a website. Cookies can be stored on your device via your browser in your first visit to a website. When you visit the same site again with the same device, your browser checks whether there is a cookie stored associated with the name of that site on your device. If there is a registry, it transmits the data in the registry to the website you are visiting. This is how the website perceives that you have visited the site before and selects the content to be sent to you according to this information.

### **Why Are Cookies Used?**

Some cookies allow the website to remember the preferences you used in your previous visits so that your next visits provide a much more user-friendly and personalized experience.

The third party links on the website are subject to the privacy policies of such third parties, and marmara.gov.tr shall not held responsible for those privacy practices therefore, it is recommended that you read the privacy policy of the site when you visit the site under the relevant link.

### **Types of Cookies**

The main purpose of cookies is to provide convenience to users and they are basically divided into 4 main groups:

- **Session Cookies:** These cookies allow the use of various features such as transferring information between internet pages and systematically remembering the information entered by the user, and are necessary for the proper functioning of the website.
- **Performance Cookies:** These cookies collect information about the page visiting frequency, possible error messages, the total time spent by the users on that particular page and the patterns of use of the site, and are utilized to increase the performance of the website.
- **Functional Cookies:** These cookies remind the pre-selected options for the convenience of the user, and aim to provide advanced Internet features to the users in the website.

### **Purpose of Usage of Cookies**

The purposes of usage of cookies utilized by marmara.gov.tr are as follows:

- **For security purposes:** marmara.gov.tr can use cookies that enable the use of functions on this site or that detect irregular behaviors to ensure the management and security of its systems.
- **For functionality purposes:** marmara.gov.tr can use cookies that memorize users information and past choices in order to facilitate the use of its systems and to provide user-specific features.

- **For performance purposes:** marmara.gov.tr can use cookies that assess and analyze the interaction with the messages sent and user behavior in order to increase and measure the performance of its systems.

### **Controlling and Deleting Cookies**

You can simply change your browser settings to change your preferences about the use of cookies or to block or delete cookies. Many browsers offer you the option to accept or decline cookies, to accept only certain types of cookies, or to be alerted by the browser whenever a website requests to store cookies on your device so that you can control cookies. It is also possible to delete cookies previously stored in your browser. The processes for checking or deleting cookies may vary depending on the browser you use. The instructions about how to allow cookies or to block or delete cookies of certain popular browsers can be accessed from the links below.

The method for changing the cookie selection varies depending on the browser type, and can be learned from the relevant service provider at any time. The last update date of this policy: 27.09.2020